



Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in The Reginald Centre, 263
Chapeltown Rd, Leeds LS7 3EX**

Monday, 26th June, 2017 at 7.00 pm

Councillors:

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor (Chair)	- Chapel Allerton;
R Charlwood	- Moortown;
S Hamilton	- Moortown;
A Sobel	- Moortown;
G Hussain	- Roundhay;
C Macniven	- Roundhay;
E Tunnicliffe	- Roundhay;

Please note: An informal workshop will be held at 6.00pm on the theme of money management (prior to the formal business meeting). Items 11 and 12 of this agenda support discussions at the workshop





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*Images on cover from left to right:
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree
Moortown - Moortown Corner Shops; Gledhow Valley Woods
Roundhay – Oakwood Clock; Roundhay Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			CHAIRS OPENING REMARKS	
2			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).	
3			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
5			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct	
6			APOLOGIES FOR ABSENCE To receive any apologies for absence	
7			OPEN FORUM In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			MINUTES OF THE PREVIOUS MEETING To confirm as a correct record the minutes of the previous meeting held 7th March 2017.	1 - 6
9	Chapel Allerton; Moortown; Roundhay		APPOINTMENTS TO OUTSIDE BODIES To consider the report of the City Solicitor inviting the Committee to make appointments to Outside Bodies; Community Committee Champions and a representative to the Corporate Parenting Board; and to the Children's Services Cluster partnership relevant to this CC area.	7 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Chapel Allerton; Moortown; Roundhay		HOUSING ADVISORY PANEL NOMINATIONS To consider the report of the Chief Officer, Housing Management, seeking Ward Councillor nominations to the Inner North East Housing Advisory Panel (HAP)	17 - 22
11	Chapel Allerton; Moortown; Roundhay		NORTH LEEDS DEBT FORUM To receive a report from the Inner and Outer North East Community Hub Manager highlighting the work of the North Leeds Debt Forum and its partners; and specifically on the three main strands of work that form the focus of the group. This report is submitted in support of the community workshop discussions.	23 - 26
12	Chapel Allerton; Moortown; Roundhay		FINANCIAL INCLUSION INITIATIVES To consider the report of the Financial Inclusion Team on work undertaken across the city to support people who find themselves in financial difficulties. The report also provides ward specific information on support organisations and financial inclusion initiatives which apply to the Inner North East area.	27 - 34
13	Chapel Allerton; Moortown; Roundhay		WELLBEING REPORT To consider the report of the East North East Area Leader setting out the Inner North East Community Committee Wellbeing budget, including details of any new projects for consideration.	35 - 46
14	Chapel Allerton; Moortown; Roundhay		COMMUNITY COMMITTEE UPDATE To consider the report of the East North East Area Leader which provides an update on the work programme of Inner North East Community Committee, its recent successes and current challenges.	47 - 56

Item No	Ward/Equal Opportunities	Item Not Open		Page No
15			COMMUNITY COMMENT To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting. A time limit for this session has been set at 10 minutes. Due to the number and nature of queries it will not be possible to provide responses immediately at the meeting. However, members of the public shall receive a formal response within 14 working days Please note: An informal workshop will be held at 6.00pm on the theme of money management (prior to the formal business meeting). Items 11 and 12 of this agenda support discussions at the workshop <u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. MAP OF VENUE	57 - 58

INNER NORTH EAST COMMUNITY COMMITTEE

TUESDAY, 7TH MARCH, 2017

PRESENT: Councillor G Hussain in the Chair

Councillors R Charlwood, J Dowson,
S Hamilton, C Macniven, M Rafique,
A Sobel and E Tunnicliffe

Approximately 35 representatives of the local community, organisations and stakeholders attended the meeting.

51 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

52 Exempt Information - Possible Exclusion of the Press and Public

The agenda contained no exempt information.

53 Late Items

No formal late items of business were added to the agenda, however Members were in receipt of a supplementary pack in respect of the Wellbeing Report containing further details of the Community Committee budget (minute 63 refers).

54 Declarations of Disclosable Pecuniary Interests

No declarations of disclosable pecuniary interests were made.

55 Apologies for Absence

Apologies for absence were received from the Chair of the Committee, Councillor E Taylor. The Committee elected Councillor G Hussain as Chair for this meeting.

56 Open Forum

The following members of the public addressed the meeting under the provisions of Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules (Open Forum):

Battlescars – Jenni and Glen Groves, founders of Battlescars, gave a short presentation on the community group established in 2016 to deal with self-harming issues and to provide support to the individuals, their families and friends. The group aimed to bring together health, education and all relevant support services to support the individual and provide advice on self-harm management and self-care. The CC heard that self-harm was widespread in Leeds, in both adults and children; and the group was building a network in order to deliver support across the city. In discussion, Members and officers suggested measures to include information on the group through the Leeds Directory of Services and the Committee's own social media.

RESOLVED – To thank Jenni and Glen for their presentation, to note the contents of the discussions and to note that the Area Management Team will co-ordinate follow-up work with Battlescars.

57 Minutes of the previous meeting

RESOLVED – To approve the minutes of the previous meeting held 5th December 2016 as a correct record.

58 Matters Arising

There were no matters arising.

59 Dates, Times and Venues of Inner North East Community Committee Meetings 2017/18

Members considered the report of the City Solicitor setting out a proposed schedule of meetings for the 2017/18 Municipal Year. The CC indicated their preference to continue to alternate meeting venues throughout the wards within the Inner North East area, and to hold community workshops just prior to the formal business meeting.

RESOLVED –

- a) To approve the schedule of meetings as (Mondays at 7.00pm)
26th June 2017
18th September 2017
4th December 2017
5th March 2018
With a community workshop to commence at 6.00pm prior to the formal business meeting
- b) To agree to continue to alternate the meeting venues throughout the three wards within the Inner North East area.

60 Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP)

Councillor Charlwood, Executive Member for Health, Wellbeing and Adults introduced the report which had been the basis of discussion in the community workshop, held prior to the formal Community Committee meeting. The workshop focussed on three key areas:

- What do you think are the three key priorities that would help reduce the Health and Wellbeing Gap?
- Working with citizens is key to addressing the gaps, how do you think we can ensure that this is meaningful, open and honest?
- How would you like your community committee area to be part of the conversation as the Leeds Health & Care Plan develops?

The themes arising from the discussions were noted as being:

- The need to educate people to understand their own health conditions and provide training to manage them
- Identified a need to develop openness to a different kind of health service, which may not necessarily be provided by General Practitioners – key is informing people of what is available to them
- Importance of preventative measures
- Mental health and support for the individual and their families

Draft minutes to be approved at the meeting
to be held on 26th June 2017

- The importance of keeping active
- Provision of alcohol support services
- Consider how services will transfer from hospitals into the community
- Noted the need to maintain openness about the financial challenge

RESOLVED

- a) To note the outcomes of the community workshop held prior to the formal CC meeting
- b) To note the key areas of focus as described in the submitted report and how they will contribute to the delivery of the Leeds Health and Wellbeing Strategy
- c) To note the contents of the discussions held during the community workshop and how the issues discussed identify the need and opportunities within the Inner North East area that will inform and shape the development of the Leeds Plan
- d) To note the contents of the discussions held during the community workshop on the most effective ways/opportunities the Leeds Plan development and delivery team can engage with citizens, groups and other stakeholders within the Inner North East area to shape and support the delivery of the Leeds Plan
- e) To note the intention for a report back on the progress of the Leeds Health and Care Plan in the future

61 Update on Public Health Activity in Inner North East Leeds

Liz Bailey, Health and Wellbeing Improvement Manager for the ENE locality, presented a report on the key health and wellbeing activity and achievements of the locality Public Health Team. She began by outlining that a 16% increase in deprivation had been recorded in Leeds since 2010. Chapeltown and Meanwood areas, as Medium Super Output Areas, scored poorly in terms of income; employment and levels of crime which in turn had negative impacts on people's ability to stay well.

The report outlined the main health needs identified in the INE area and the key activity undertaken, including a review of commissioned work with partners and a review of the funding formula to ensure the INE area received an equitable share per population in the most deprived areas.

Councillor Charlwood noted how the report fed into the discussions during the community workshop on the Leeds Health Plan and recognised the work already undertaken to address health inequality. Councillor G Hussain, Community Committee Champion for Health and Wellbeing reiterated the financial challenges ahead and how the Committee can encourage conversations and raise awareness of the proposed transformation of health services

RESOLVED –

- a) To note the key work programmes of the ENE/Leeds North CCG Locality Public Health Team in the Inner North East Community Committee area
- b) To note the new Locality Community Health Development and Improvement Services for the area

- c) To note the progress on the activity following the 2015 community committee workshop on the theme of reducing social isolation
- d) To note the comments made during discussion on the programme of work being undertaken

62 Youth Activity Report

Councillor E Tunnicliffe, Community Committee Champion for Children and Young People presented a report giving feedback on the Youth Activities Fund summer activities programme 2016/17; including information from the INE Youth Summit held on 18th January 2017.

Councillor Tunnicliffe highlighted the work done during the Youth Summit where young people were invited to consider the activities they would like to be offered throughout the INE CC area, making use of the YAF and getting the best value for money. From the Summit, the top 10 activities were chosen and bids had now been invited to the YAF to deliver the activities in 2017

Neil Pentelow, Area Officer reported that 15 applications to the 2017 YAF had been received and the final list of activities was anticipated in April. Last year, 13 projects were offered, mainly through the summer 2016, to which 1300 young people attended. Appendix 1 of the report provided a detail of the events. Peer inspections of the activities were undertaken and the outcomes of the inspections and the Youth Summit would inform the 2017 events programme

(Councillor Tunnicliffe withdrew from the meeting)

During discussions, it was noted that the 2017 applications featured dance, drama, music and sports and did address the top ten activities identified by the Youth Summit. Additionally it was noted that the activities would reach all age groups. Members commented on the success of the Youth Summit and expressed their support for this approach to the YAF to be adopted for the future.

RESOLVED – That the contents of the report and the comments made during discussions be noted.

63 Wellbeing Report

Neil Pentelow, Area Officer, presented the report on the Committee's current budget position which included details of decisions taken under delegated authority for the area since the last CC meeting in December. The report also looked ahead to the budget for 2017/18 and the CC priorities (attached as Appendix 2). Members were in receipt of a supplementary document containing the detail of next years' budget allocation which had only just been released.

Members noted that the total projected carry forward of £42,429.00 may decrease as schemes currently underway were completed or pending any further delegated approval of schemes to be funded from the 2016/17 year.

Currently however no new schemes had been submitted for consideration either by officers or the CC.

During discussions, Members considered the top-slicing arrangements to secure funds for the ward pots, community engagement, festive lights etc. and noted that the 2017/18 funding allocation of £102,840.00 was a 10.5% reduction on the previous year. It was noted that detail of the Youth Activity Fund was not yet available and would be reported to the June CC meeting.

Discussions picked up the theme of health and wellbeing, with comments on:

- Whether there is any guidance on how to link social prescribing to the work of community committees
- Whether there is scope within the community committee work plan to undertake an exercise to find out what the community wants from their local health services
- Funding applications could be reviewed to request details of the health benefits to be provided by the project
- Noting that food played a huge part in the health and wellbeing of the community, Members noted a suggestion to link to the local "Fare Share" group to consider extending the offer to reach older people

In conclusion, Members agreed to progress these matters through the advisory sub group to consider what could be added to the funding priorities to enhance existing or encourage new projects to address health and wellbeing issues in the locality. A report on the outcome would be presented to Members in due course.

RESOLVED

- a) To note the current balances for the 2016/17 and the spend to date against these budgets as set out in Appendix 1 of the submitted report.
- b) To note the budget allocation for 2017/18, as agreed at Full Council on 22nd February 2017.
- c) To approve the 2017/18 Inner North East Wellbeing Budget top-slicing arrangements as detailed below

Ward Budgets	£10,000 each ward
Community skips provision	£500.00 each ward
Community engagement	£1,000.00
Neighbourhood Improvement staffing budget	£27,000.00
Festive Lights	£15,500.00

- d) To note the delegated decisions made since the last meeting of the Inner North East Community Committee (5th December 2016) as outlined in paragraphs 19 and 20 of the submitted report.
- e) To approve the Inner North East Community Committee priorities for 2017/18 as outlined in Appendix 2 of the submitted report.
- f) To note that the issues raised during discussions on health and wellbeing and links to the INE CC priorities/funding would be progressed with officers through the Member advisory sub group and a report on the outcome would be presented to Members in due course.

64 Community Committee Update report

Neil Pentelow, Area Officer, presented an update on the Inner North East CC work programme, its recent successes and challenges. The report provided an outline of the main issues discussed by the Member advisory Sub Groups; the progress of the Neighbourhood Improvement Partnerships and highlighted community events held in the Inner North East CC area since the last meeting.

Councillor M Rafique, Community Champion for community safety, briefly addressed the recent serious incidents of crime in the area and commended both the community and the police on their response. He commented that there was still work to do to engage with young people.

Councillor G Hussain, Community Champion for employment and skills reported back on the success of the recent Apprenticeship Fair held at Leeds Arena which hosted 6,000 attendees. He noted that the Fair had attracted new employers this year. He also reported that the ENE Employment Board received regular updates on skills and vacancies and advertised these to encourage applicants. Councillor Rafique commented on the need to continue to encourage apprenticeship take-up amongst BME communities and to further advertise the new Apprenticeship Levy to employers.

Jane Maxwell, ENE Area Leader, reported that LCC would pay all employees above the Real Living Wage level of £8.25 from April 2017; and would encourage all Leeds employers to do the same.

RESOLVED – To note the contents of the report and the discussions.

65 Community Comment

The Chair noted the opportunity for members of the public to give feedback and/or queries on the reports presented during the formal part of the CC meeting, the intention being that a written response would be provided within 14 days. The following comments were raised and discussed:

British Trust for Conservation Volunteers – A representative of BTCV addressed the meeting outlining the Clinical Commissioning Group funding the Trust received to undertake social prescribing work which linked to issues such as nutrition and mental health. She welcomed the discussions held during the workshop and the opportunity to link to other groups.

66 Closing Remarks

Councillor J Dowson – Lord Mayor Elect

The CC congratulated Councillor Dowson on her nomination for Lord Mayor for the 2017/18 Municipal Year

Date & Time of Next Meeting

To note the date and time of the next meeting had been agreed as 26th June 2017 at 7.00pm – with a community workshop at 6.00pm. (Venue to be confirmed)



Report of: City Solicitor

Report to: INNER NORTH EAST COMMUNITY COMMITTEE (Chapel Allerton, Moortown, Roundhay wads)

Report author: Helen Gray 0113 37 88657

Date: 26th June 2017 For decision

Community Committee Appointments 2017/2018

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Eileen Taylor as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2017/18**
2. Members are invited to note the appointment of Councillor Eileen Taylor as Chair of the Community Committee for 2017/18, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.
5. **Appointments to Community Committee 'Champions'**
6. The Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. Currently, these areas are: 'Environment & Community

Safety'; 'Children's Services'; 'Employment, Skills & Welfare'; and 'Health, Wellbeing & Adult Social Care'.

7. **Appointments to Children's Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be designated as a 'Community & Local Engagement' appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.
18. **Outside Body Appointments 2017/2018**
19. This year there are 3 appointments which are due for review/determination relation to the following organisations:-

Moor Allerton Elderly Care – Annual appointment

Community Action for Roundhay Elderly – Annual appointment

Chapeltown CAB – three yearly appointment

Local Housing Advisory Panels
20. As was the case in 2016/17, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.
21. **Community Committee 'Champions'**
22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:
 - **Environment & Community Safety**
 - **Children's Services**
 - **Employment, Skills and Welfare**
 - **Health, Wellbeing and Adult Social Care**
24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. Corporate Parenting Board

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2017/18 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. Children's Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

34. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2017/18 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
CHESS (Chapeltown, Harehills & Extended Schools Network)	1	Chapel Allerton	J Dowson
NETWORKS (Meanwood & Chapel Allerton)	2	Chapel Allerton Moortown	E Tunnicliffe A Sobel
ARM (Alwoodley, Roundhay & Moortown)	2	Roundhay Moortown	C Macniven Moortown

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board.

41. The Committee is also invited to note the appointment of Councillor Eileen Taylor, as Chair of the Community Committee for the duration of 2017/18, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Schedule of Inner North East Community Committee Appointments – 2017/18

Cluster Representatives	places	Review date	Review period	Current appointees	Appointments for 2017/18
CHESS (Chapeltown extended schools and services)	1	June 17	Annual	Cllr J Dowson	
NEtWORKS (Meanwood & Chapel Allerton)	2	June 17	Annual	Cllr A Sobel Cllr E Tunnicliffe	
ARM (Alwoodley, Roundhay & Moortown)	2	June 17	Annual	Cllr R Charwood Cllr C Macniven	

Outside Body Reps	places	Review date	Review Period	Current appointees	Appointments for 2017/18
Chapeltown Citizens Advice Bureau	1	June 17	Three yearly	Cllr G Hussain	
Moor Allerton Elderly Care	1	June 17	Annual	Cllr S Hamilton	
Community Action for Roundhay	1	June 17	Annual	Cllr C Macniven	
East North East Local Housing Advisory Panels – Inner North East HAP *** one Member from each ward	3	June 17	Annual	Cllr Dowson Cllr Hamilton Cllr Tunnicliffe	

Community Committee Champions	Current appointees	Appointments for 2017/18
Children's Services* *Also fulfils the Corporate Parenting Board role	Cllr Tunnicliffe	
Environment and Community Safety** ** This role is split in two	Cllr Rafique (Community Safety) Cllr Hamilton (Environment)	
Employment, Skills and Welfare	Cllr G Hussain	
Health, Wellbeing and Adult Social Care** ** This role is split in two	Cllr Taylor (Health, Wellbeing) Cllr Macniven (Adult Social Care)	** This role is split in two

Advisory Sub Groups	Current appointees	Appointments for 2017/18
Environment	Councillors Hussain, Hamilton, Rafique and the Chair	
Wellbeing	Councillors Dowson, Hamilton, Macniven and the Chair	

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Inner North East Community Committee, Chapel Allerton, Moortown and Roundhay Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 26th June 2017

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Inner North East Community Committee to the Inner North East Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committees, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.
4. Community Committees in their June 2017 round of nominations are therefore requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).

- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis. (see Appendix 1)
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and local Communities Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects and the identification and support for others to attract external income.

Corporate considerations

6.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

7. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

8. The Community Committee is requested to nominate up to 1 Ward Member from each of the Moortown, Roundhay and Chapel Allerton Wards within the HAP area.

Background information

- The Environment and Housing Scrutiny Board have requested that more information about the wider Tenant Engagement Framework, and key forums within this (such as VITAL – the Voice of Involved Tenants across Leeds) is shared with Community Committees to raise awareness and help strengthen relationships between services.
- The Tenant Engagement Team are undertaking a review of the Housing Advisory Panels during 2017/18 that will include seeking the views of Ward Members, tenants and others.
- Key functions of Housing Advisory Panels are to:
 - o Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - o Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet local communities' needs.
 - o Support wider tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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Appendix 1

Housing Advisory Panel	Homes	Wards	Homes
Inner East (2 Wards)	7278	Gipton and Harehills	2774
		Burmantofts and Richmond Hill	4504
Inner North East (3 Wards)	3105	Moortown	501
		Roundhay	630
		Chapel Allerton	1974
Inner North West (4 Wards)	6230	Headingley	151
		Weetwood	1367
		Hyde Park and Woodhouse	2231
		Kirkstall	2481
Inner South (3 Wards)	6630	City and Hunslet	1926
		Middleton Park	2221
		Beeston and Holbeck	2483
Inner West (2 Wards)	5734	Bramley and Stanningley	2836
		Armley	2898
Outer East (1 Ward)	4508	Killingbeck and Seacroft	4508
Outer North East (3 Wards)	2413	Harewood	393
		Wetherby	863
		Alwoodley	1157
Outer North West (4 Wards)	3675	Adel and Wharfedale	652
		Guiseley and Rawdon	710
		Horsforth	910
		Otley and Yeadon	1403
Outer South (4 Wards)	4247	Ardley and Robin Hood	883
		Morley North	948
		Morley South	1117
		Rothwell	1299
Outer South East (4 Wards)	5492	Garforth and Swillington	900
		Kippax and Methley	1147
		Temple Newsam	1561
		Crossgates and Whinmoor	1884
Outer West (3 Wards)	5014	Calverley and Farsley	768
		Pudsey	1722
		Farnley and Wortley	2524

May-17

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Report of: Communities and Environment – Inner and Outer N/E Community Hub Manager

Report to: Inner North East Community Committee – Chapel Allerton, Moortown and Roundhay

Report Author: Nick Hart, Inner and Outer N/E Community Hub Manager; Tel: 07712214916

Date: 9/6/2017

To Note

Subject: North Leeds Debt Forum – Financial Inclusion and Christmas Spending

Summary of main issues

The report aims to highlight the work of the North Leeds Debt forum and its partners. More specifically to outline the three main strands of work that form the focus of the group

Recommendations

The Inner North East Community Committee is asked to note the content of this report, and to make recommendations around how the North Leeds Debt Forum can take the work of the group forward.

Facilitated workshops will take place during the committee to capture additional ideas, amends and support from the public and other partners.

1.0 Purpose of this report

Background information

- 1.1. The north Leeds Debt Forum has been in existence for just over six months and is the fourth Forum in the city. There are other forums in East, West/North West and South. The debt forums meet on a monthly basis with each having their own local focus. A joint debt forum meeting occurs every quarter to plan coordinated activity where appropriate and make provision for the annual conference in Sep/Oct.

- 1.2. The North Debt forum is organised and chaired by Leeds City council (Community Hubs) and consists of a number of active partners. Those partners are:

Chapelton CAB, Credit Union, Connect Well, Food banks, Street Games, Leeds University, Feel Good Factor, Unity, Touchstone, financial Inclusion Team, Area officers and ward members. The group has an open membership and encourages collaborative activity.

- 1.3. Examples of previous Debt forum work include: Stop Loan Shark Campaigns, significant area distribution networks, and area events organised with aim of breaking the chain of debt,

2. Main Issues

- 2.1. The work of the North Leeds Debt Forum is still in its infancy but significant inroads have been made into developing three main strands of work. The group undertook an outcomes based accountability methodology in order to set these out, they are as below:

2.2. Strand 1: Debt and health

The debt and health strand has been given a specific focus because of the difficulty professionals can often experience in successfully navigating an appropriate referral. There can be marginal differences between eligibility and the support on offer which can cause confusion and reluctance to refer due to lack of understanding or inappropriate referral.

Activities: The forum has set about creating a single resource for healthcare professionals detailing where and who to refer/signpost patients when they present with debt issues.

How will this make a difference?

- It will equip front line health care professionals to assess and refer appropriately and effectively.
- It will provide greater awareness of the benefits of Credit Unions and responsibly lending. This will ultimately lead to an increase in memberships.
- It will provide an increased awareness of available welfare benefits will improve household incomes.
- It will provide an improved awareness of the range of financial and debt advice services provided throughout the city, and will help to decrease the numbers of people in poverty and living with debt.
- It will provide an improved financial capability and awareness which will contribute to improved health and wellbeing.

- It will contribute to reduced numbers of patients repeat presenting to GP surgeries suffering from symptoms caused by the wider determinants of health

2.3. **Strand 2: Negative Xmas Spending behaviours**

- 2.4. Families face increased pressure from a variety of sources to spend beyond their means in the run up to and during the Xmas period. They can often find themselves in significant debt which they struggle to finance in the New Year.
- 2.5. It has become the norm to borrow and spend beyond means. There are social pressures to 'keep up with the joneses', peer power is also a significant factor – research by Leeds University shows that people identify Xmas as a time to spend with family, but that an ability to spend and provide gifts is seen as caring for loved ones.
- 2.6. Activities - The North Leeds Debt Forum will undertake a series of assertive outreach sessions with a focus on neighbourhood areas within the I/N.E area including: Beckhills, Scott Hall Road and Scholebrooks, Reginalds and Mexboroughs, Granges and Hamiltons: These particular areas are in the top 10% most deprived nationally and are in the top 1% in Leeds. The average populations of these particular areas that are classed as income deprived ranges from 33.8% up to 43%. They also rank in the most employment deprived areas of Leeds, again being in the top 1% locally and top 10% nationally. On average in these particular areas 28.6 % of people are classed as unemployed.
- 2.7. Assertive outreach will see agencies as part of the forum come together to door knock in these areas to raise an awareness of financial support available to families, and to take immediate referrals where necessary.
- 2.8. The outreach will be followed by a large scale City Centre event during October with a focus on educating families about responsible lending, avoiding loan sharks, budgeting for Xmas and general financial literacy. We hope to have a marquee on Briggate/Millennium Square or Dortmund Square availability depending.

2.9. **Strand 3: prevention/early intervention – education in schools**

- 2.10. In Leeds we understand that providing financial education to our Children Young People (CYP) and parents will contribute toward reducing inequalities families may experience. Education at a younger age and with key influencers will help to provide the foundations for better financial habits in later life.
- 2.11. Financial worries take many guises, from understanding how to make a first pay packet go further, to knowing which broadband provider is offering the best deal or even the price difference between branded products in a packed lunch to supermarket own labels. Debt and financial exclusion has a wide ranging impact on the social determinants of CYP.

Activities: The debt forum has already developed several lesson plans – ‘finding the best deals’, ‘Good Debt Vs. Bad debt’, ‘Budgeting’, and ‘scams and gambling’.

We want to provide schools based work with classroom support, drop in sessions and classroom resources all supported by members of the debt forum.

We will work with Carr Manor High school initially and deliver to age 13/14 & 15/16 yrs (year 9 upwards). Immediate evidence of the need to focus on these ages includes – that the average debt to income ratio for 17-24 year olds now stands at 70%, and that those aged 18-24 represent over 20% of the over – indebted population of the UK.

3. Recommendations

The Inner North East Community Committee is asked to note the content of this report, and to make recommendations around how the North Leeds Debt Forum can take the work of the group forward.

Facilitated workshops will take place during the committee to capture additional ideas, amends and support from the public and other partners.



Report of: Financial Inclusion Team

Report to: Inner North East Community Committee – Chapel Allerton, Moortown, Roundhay

Report author: Diane Gill 3789216

Date: 26th June 2017

To note

Title: Financial Inclusion initiatives

Purpose of report

- To provide community committees with information relating to the work which is being undertaken across the city to support people who find themselves in financial difficulties.
- The report also provides ward specific information of any support organisations and financial inclusion initiatives which may apply to Inner East and Inner North East areas.

Background

1. The Citizens@Leeds programme supports the council's ambition for Leeds to be the best city and for Leeds City Council to be the best council in the UK and is assisting in delivering the Best Council Plan overarching ambition of "Tackling poverty and reducing inequalities". The Citizens@Leeds approach ensures that essential services are provided in an integrated and accessible way to those most in need of services, support and advice and those requiring financial assistance have quick and easy access to financial advice and cost effective credit facilities.
2. Our core outcome is to improve the quality of life for all our residents, particularly those who are vulnerable or experiencing poverty. The main objectives and priorities for 2016/17 and into 2017/18 are helping people out of Financial Hardship, tackling the financial challenges of poverty, deprivation and inequality.

Current Initiatives

3. Local Welfare Support Scheme (LWSS)

Leeds City Council has used its funding from central government to design a unique scheme to help those in the most desperate need and require emergency assistance. The scheme provides basic household goods and emergency food provision across the city. Since 2013, over 20,000 awards have been made to vulnerable residents of Leeds. Although cuts in Government funding have meant refinements to the scheme, the Council continues to provide a scheme which continues to target those most in need of emergency food aid and support for basic household goods..

The funding of £800k during 2016 /17 resulted in approximately 5000 awards being made through the scheme with support for white goods , floor covering, food and fuel support,

4. Advice provision

The provision of the city's advice contract is delivered collectively by three advice agencies (Citizens Advice Leeds, Chapeltown Citizens Advice Bureau and Better Leeds Communities). Over the past year:

- 72% more people were helped across the services than in the previous year.
- Answered 26% more telephone calls.
- 45,549 people were assisted with free and independent advice.
- 3,464 clients were helped at over 40 outreach locations across Leeds, including GP surgeries, children's centres, OSCs and libraries. Details are included in the Appendix
- Increased client's incomes by £6.3 million

5. Debt Forums

The East Leeds Debt Forum is based in the centre of Burmantofts, Leeds, shadowing the format of the successful West Leeds Debt Forum. The Forum consists of a number of agencies working together to provide the community with information and support with a view to addressing the needs of the community.

The Forum has been developed for local people to provide information of available local support The Forum members recognise that 'advice' is not the only way of helping people with debt, hence there is a widespread range of members working together to raise awareness of local services which include looking at access to affordable credit e.g. through Credit Unions, support to getting people in to employment, access to support services and access to food banks etc. Forums operate in East, West, North and South Leeds.

6. Money Buddies

Money Buddies provides one to one home budgeting and assistance for clients, once they have seen an adviser and money and debt advice has been given. They help clients with

many financial issues including budgeting, maximising income, form filling to apply for grants and switch energy supplier, etc.

Money Buddies operate across the city in One Stop Centres, Children's Centres and libraries including The Reginald Centre in Inner North East

7. Benefit Buddies

The Benefit Buddy initiative was successfully trialed for 8 months during 2016 and has now been awarded funding from Leeds City Council for two years.

A Benefit Buddy will help clients with completing forms, any benefit problems and help to maximise income as well as attending benefit interviews, assessments and tribunals

8. Leeds Credit Union

The Credit Union has grown significantly in recent years and this has enabled it to play a significant role in helping to tackle financial hardship across the city. With the support of the Council, Leeds Credit Union (LCU) has more than trebled its membership from 11,000 in 2005 to 31,049 as at March 2017. Current projects include:

- the launch of a new faster and more streamlined website in June 2016
- the launch of a web based payday loan product charging CU rates
- the launch of the Loan Shop on Roundhay Road, Inner North East
- the opening of a city centre loan shop in the Merrion Centre. The shop will offer all the usual LCU services and will be open six days a week from late June 2017. The frontage will be an eye catching visual design with touchscreen technology within the shop window to encourage engagement when the shop is closed.
- LCU are working in partnership with the Illegal Money Lending Team (IMLT) and Leeds City Council to raise awareness of the dangers of borrowing from illegal money lenders, more commonly known as loan sharks. The joint initiative will see the team use proceeds of crime money, confiscated from convicted loan sharks, to sponsor new credit union accounts. The first new incentive is targeted at increasing membership amongst Housing Leeds tenants. The first one hundred tenants to join Leeds Credit Union and save regularly between now and November will be awarded with a £25 savings boost straight into their account before Christmas.
- There are now over 30 school saving clubs across Leeds – with four currently located in Inner East and three in Inner North East, which are listed within the Appendix Each pupil entering Key Stage 2 will be given £10 contribution when opening a CU account and establishing a school savings club. It is hoped that parents will also become engaged and join the CU. Work is ongoing to promote the clubs within schools
- Housing Leeds continue to fund LCU to deliver a citywide Money Management and Budgeting Service (MABS). The service is primarily focused at Housing tenants who are in arrears and struggling to pay their rent due to low incomes or poor money management. The support service is delivered by three LCU staff members and aims to provide timely intervention to avoid court proceedings in West, East and South Leeds – the service is available in the East at Burmantofts, Gipton and Seacroft Housing offices, and Moor Allerton Community Hub.

9. Front line staff training

In order to increase awareness across council services of the issues people face in relation to financial exclusion and poverty, a number of training sessions were delivered to front line services during 2016/17. These sessions were aimed at staff dealing with customers on a daily basis with the emphasis on accurate signposting, to enable staff to direct people to the right services in order to obtain the right advice at the first contact. Over 250 officers received overviews relating to poverty, financial exclusion and the impacts of welfare reform. The sessions were not intended to provide officers with debt advice skills but to better equip them to direct people to the most appropriate advice services at the first contact with the council.

Training has also commenced to ensure staff are educated to identify those customers that may be experiencing or at risk of gambling related harm and know how and where to signpost. Train the trainer sessions will also be arranged and take place across the city via Children's Services.

10. Money Information Centre (MIC) / mapping

The Money Information Centre (MIC) website has been established to bring together information about all organisations within the 'Help with Managing your Money' booklet in order to allow easy access to services which provide advice and services to help residents to manage their money. An interactive map is available on the homepage of www.leedsmic.org.uk website. The map also contains the locations of all organisations within the 'Help with Managing your Money' booklet. Instructions on how to use this mapping tool are given on the site and can be tailored and other 'layers' added if required.

11. Poverty Factbook

The Poverty Fact Book has been developed in order to understand the levels of poverty in Leeds; inform policies and assist in the City's anti-poverty agenda. It contains national and locally sourced data and information to help define and analyse the different themes of poverty. This resource is available at www.leeds.gov.uk/fi

12. FareShare

FareShare Yorkshire launched FareShare in Leeds (FiL) in August 2014 in partnership with Leeds City Council, Leeds Food Aid Network and St Georges Crypt. They support food aid providers in the city who are engaged in feeding vulnerable people alongside providing support to help people out of crisis.

With a cut in Government funding for Local Welfare Support Schemes, changes to the way in which support is delivered have been introduced. Food parcels were previously provided directly by ASDA, however, since April 2015 FareShare Yorkshire and the Food Aid Network have provided the food parcel service. This has resulted in a reduction in the costs

to the scheme associated with supplying food but also allowed continued food supply to those people in the most immediate need.

In January 2015 FareShare also started supplying cereal to school breakfast clubs and Children's Centres. Further work in this area is to be undertaken during 2017/18 to increase the take up of this provision over the school cluster groups.

Since the launch of FareShare in Leeds in 2014 (to 1st March 2017):

- 101 Charities, Community groups and Schools now have access to food through FareShare in Leeds as often as every week
- Total food provided by FiL in the City is 244,530kg (244 tonnes), helping provide over 580,000 meals
- 14 School Clusters have had access to breakfast cereal and fresh fruit –all schools are listed within the Appendix
- In partnership with Kellogg's Leeds schools have received over 29,000 boxes of cereal, enough for 435,000 breakfasts
- The work of FareShare in Leeds was recognised at the council's annual awards and FareShare was awarded Partner of the Year 2015

In total since March 2015 to February 2017 FareShare in Leeds, via the Local Welfare Support Scheme has:

- Received 1,860 referrals for food provision, for 37% of referrals, food was directly delivered to a resident by FareShare
- for the remaining 63%, food was provided by a food aid provider in the city
- 3,190 people have been supported by the LWSS food provision scheme – 2,122 adults and 1,068 children

A future initiative during 2017/18 is to also consider how the council can support FareShare and other agencies to tackle holiday hunger linked to holiday clubs and activities across the city. Three venues across Leeds trialled activity clubs during Easter, which were supported by FareShare with meals for the young people. One of these venues was Gipsil in Gipton, It is anticipated that these schemes will also run over the summer holidays.

13. Illegal Money Lending Team (IMLT) Over the year work has continued with local partners to promote the work of the IMLT. The debt forums and money buddies have also helped promote the work. IMLT have continued to deliver joint sessions with partners to frontline staff across the city. Housing Leeds have co-ordinated a range of action days in areas across the city where Illegal Lending is likely to be an issue.

Work has continued with West Yorkshire Police and Trading Standards on intelligence and other issues. The team also contributed to the Explorers programme in Leeds which prepares young people with an interest in policing for the range of careers offered.

During the year, the couple convicted for lending in Leeds in 2015 were ordered to pay Proceeds of Crime money back to their victims (this is a new development and one which hopefully will happen more).

Conclusion

The information provided in this report shows the extent of work being undertaken throughout the city. As welfare reform changes continue to be rolled out and in particular the further roll out of Universal Credit, the Council will continue its work in supporting people facing financial difficulties with an emphasis on ensuring people are equipped with the knowledge of where they can get the right support at the right time.

Recommendations

- 1 Members are asked to note the contents of the report and for it to inform further discussions as to how community committees can further support financial inclusion initiatives that raise awareness of local services that help residents in inner East manage their finances and personal debt.

APPENDIX

Services in Inner East and Inner North East

Service	Inner East	Inner North East
Credit Union School Savings Club	St Peters C of E Primary School, Harehills Bracken Edge Primary School, Harehills Our Lady's Catholic Primary School, Seacroft Hillcrest Academy, Harehills	Holy Rosary Primary School, Chapel Allerton Allerton Primary School, Moortown Moortown Primary, Moortown
Delivery of cereal to school breakfast clubs	<u>Seacroft and Manston Cluster</u> Seacroft Grange Primary School Leeds East Academy John Smeaton Academy Grimes Dyke Primary School Crossgates Primary School White Laith Primary School Swarcliffe Primary School Grange Farm Primary School Our Lady's Primary School <u>Inner East Cluster</u> All Saints Brownhill Ebor Gardens Shakespeare St Nicholas Wykebeck St Augustine's St Patrick's Victoria	
Archway Advice on benefits, debt and housing for young people aged 16-25 years		95 Roundhay Road
Ebor Gardens Advice Centre Debt advice	173 Haslewood Drive	

Money Buddy Service	Ebor Gardens Advice Centre Compton One Stop Centre	Reginald Centre Holy Trinity Church, Church Lane Moor Allerton Community Hub Stainbeck Church, Stainbeck Road
Gipton Supported Independent Living Limited Advice in welfare benefits and housing	1 Woodfield Court	
St Vincent Support Centre Debt advice, budgeting	82 York Road	
Leeds Advice Consortium Outreach Debt advice - including mental health	Seacroft Clinic East Leeds Health Centre St James' Hospital Seacroft Hospital Gipton North Children's Centre Harehills Children's Centre Richmond Hill Children's Centre Burmantofts Health Centre	St Martins Surgery, Chapel Allerton
Credit Union branch	Seacroft South One Stop Centre Compton One Stop Centre	Loan shop – 265 Roundhay Road
Money and Budgeting Service	Burmantofts Housing Office Gipton Housing Office Seacroft Housing Office	Moor Allerton Community Hub
Foodbanks	Distribution Centres at: Gipton Harehills Seacroft	



Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay)

Report author: Neil Pentelow, Area Officer; Tel: 0113 336 7638

Date: 26 June 2017

For Decision

Wellbeing Budget Report

Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with details of its Wellbeing budget.

Main Issues

2. The report sets out the Wellbeing/YAF allocation budget arrangements for the INE Community Committee for 2017/18.
3. The report provides Members with an update on the current position of the revenue and capital budgets for the Inner North East Community Committee.
4. Funding decisions made by delegated decision are included for Members to note.

Background information

Revenue

5. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

6. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
7. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
8. The allocation of Youth Activity Fund budget has been calculated based on NHS population data of young people aged 8 – 17 living in the Inner North East Community Committee boundaries.
9. As agreed at the March 2017 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the whole of the Inner North East area.
10. Wellbeing fund applications and Youth Activity Fund applications are considered at Wellbeing Advisory Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area; Chapel Allerton, Moortown and Roundhay.
11. The Inner North East Community Committee Wellbeing allocation for 2017/18 was agreed by Full Council on 22nd February 2017:

INE Wellbeing Funding Allocation 2017/18	£102,840
INE Youth Activity Fund Allocation 2017/18	£39,790

12. A full end of year financial reconciliation was undertaken in April to determine the exact 2016/17 carry forward (c/f) figures for the YAF, Area-wide Wellbeing and Ward Pots.

INE Area-wide Wellbeing 2016/17 c/f	£20,972.38
INE Youth Activity Fund 2016/17 c/f	£2,896.71
Chapel Allerton Ward Pot 2016/17 c/f	£4,938.77
Moortown Ward Pot 2016/17 c/f	£12,995.31
Roundhay Ward Pot 2016/17 c/f	£5,157.08

Ward Budgets

13. As agreed at the meeting of the INE Community Committee on 7th March 2017, each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the 2017/18 INE Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information.
14. As agreed at the meeting of the INE Community Committee on 7th March 2017, within the ward budgets allocations of £500 per ward have been made for the provision of community skips.
15. Balances and expenditure are discussed at each relevant Ward Members meeting. Following the completion of the end of year reconciliation in April, the available ward pot balances at the time of writing this report are detailed below:

Chapel Allerton Ward	£11,919.91
Moortown Ward Pot	£21,215.31
Roundhay Ward Pot	£13,404.69

Community Engagement

16. As agreed at the meeting of the INE Community Committee on 7th March 2017, a budget of £1000 is set aside in 2017/18 to spend on community engagement activities across the Community Committee area.
17. The funds are to be spent on items such as room hire, refreshments and stationary costs associated with community meetings and the annual volunteer thank you event. The expenditure to date against this budget can be found at **Appendix 1**.

Capital Receipts Programme

18. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.
19. The Ward Based Initiative balances for each ward are provided directly to Elected Members from the Capital Finance team and have not been detailed in this report.
20. A CRIS injection of £14,900 was provided to the Inner North East Community Committee capital budget in May 2017. The current Inner North East CRIS balance as provided by the Capital Finance team is **£41,000**.

Area-wide Wellbeing budget

21. As agreed at the meeting of the INE Community Committee on 7th March 2017, the following project costs have been top-sliced from the Community Committee's Well-being budget. These are as follows:

Project: Neighbourhood Improvement (staffing budget)

Organisation: Communities Team (East North East)

Amount: £27,000

Project: Festive lights

Organisation: Communities Team (East North East)

Amount: £15,500

Delegated Decisions

22. The following projects have been approved since the Inner North East Community Committee meeting on 19th September 2016. These approvals were made under the delegated authority of the Assistant Chief Executive (Citizens and Communities), due to the need for a decision to be made before the next scheduled Committee round. Members have been consulted and were supportive of the following applications:

Wellbeing Fund - Area-wide		
Organisation	Project	Total approved
Interact	School Holiday Fun	£2,612
CLASSSS	Transition to Secondary School	£750
Meanwood Valley Partnership	Meanwood Festival	£2,000
Interact	Meanwood Festival Links	£1,250
PHAB Leeds	Youth Workers	£1,660.24
Leeds Music Hub	Creative Studios	£1,725
HB Mama Dreads	We Are All Migrants	£1,000
LCC Communities Team	The Great Get Together	£1,500
CYDC	Streets to Society	£4,090
LCC Community Hubs	Exercise Classes	£3,800

Lifeforce Productions	Home Grown & Talented	£1799.50
LCC Community Hubs	Games Group for Kids	£489.86
Wheels 4 Fun	Specialist Cycling Equipment	£1,427
Wellbeing Fund - Chapel Allerton Ward		
Organisation	Project	Total approved
Street Doctors	Street Doctors Sessions (Chapelton)	£50
CODE	Beckhill Fun Day	£300
Leeds International Concert Season	Summer Bands in Parks (Chapel Allerton)	£640
LCC City Signs	Beckhill Sign	£75
LCC Community Hubs	Green Gym Community Garden Group	£77
LCC Communities Team	My Chapelton Packs	£280
Wellbeing Fund - Moortown Ward		
Organisation	Project	Total approved
Street Doctors	Street Doctors Sessions (Meanwood)	£50
Leeds International Concert Season	Summer Bands in Parks (Meanwood/Gledhow)	£1,280
Wellbeing Fund - Roundhay Ward		
Organisation	Project	Total approved
LCC Communities Team	Roundhay Speed Indicator Device (SID)	£3,110
Leeds Hunters RUFC	Team Kit	£1,500
Youth Activity Fund		
Organisation	Project	Total approved
LCC Sports & Active Lifestyles	Pop-up Multi Sports Camp with Fun Swim	£6,075

Meanwood Valley Urban Farm	Environmental Summer Play Scheme	£4,300
North Leeds Music Centre	NLMC Summer School	£777.50
The Works Skate Park	Leeds Cycle Clubs	£3,400
St Andrews URC Roundhay	All About Me – Summer Holiday Club	£1,209.10
Interact Church	Meanwood Olympics	£3,450
LCC Youth Service	Out of School Fun Activities	£7,995
Leeds Children's Circus	LS8 Circus Summer Camp	£3,522.42
Black Health Initiative	Hear Me See Me	£4,000
CYDC	Real Chance Sports Development Camp	£3,600
RJC Dance	Holiday Activity Camp 2017	£4,300
Area CRIS		
Organisation	Project	Total approved
Holy Trinity Church	Holy Trinity Community Hall Disabled Toilet Facilities	£6,000

Declined Applications

23. For transparency, also noted are those applications that were not successful:

Wellbeing Fund - Declined		
Organisation	Project	Total requested
Leeds Irish Arts	Community Participation & Learning Programme INE 2017/18	£2,800
Emancipation Productions	Shades TV Show	£7,287
Youth Activity Fund - Declined		
Organisation	Project	Total requested
Chabad Lubavitch Youth Organisation	Chabad Lubavitch Summer Schemes	£1,500
Mini M's	Mini M's Play Schemes	£1,000

Leeds Rugby Foundation	Leeds Rhinos Summer Camp	£3,500
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New Revenue Projects for consideration from 2016/17 budget

24. At the time of completing this report, there were no new revenue applications for the committee to consider.

Corporate considerations

25. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011 to 2030 and Best Council Plan 2015-20.
26. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
27. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
28. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward Members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the Community Committee Elected Members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
29. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
30. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund)

within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

31. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
32. There is no exempt or confidential information in this report.

Conclusion

33. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
34. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward Members.

Recommendations

Members are asked to:

35. Note the budget allocation for 2017/18 as agreed at Full Council on 22nd February 2017 detailed in paragraph 9 and the 2016/17 carry forward figures detailed in paragraph 10
36. Note the current balances for 2017/18 and the spend to date against these budgets as set out in this report and Appendix 1
37. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (7th March 2017) as outlined in paragraph 22-23
38. Members are asked to review the minimum conditions for delegated decisions, as set out in paragraph 28 of this report, consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Appendix 1 - INE Wellbeing Budget Summary

Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total
Wellbeing Balance b/f 2016/17	£ 5,352.43	£ 19,079.31	£ 8,267.08	£ -	£ 43,446.92	£ 76,145.74
Wellbeing New Allocation for 2017/18	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ -	£ 72,840.00	£ 102,840.00
Total Wellbeing Spend	£ 15,352.43	£ 29,079.31	£ 18,267.08	£ -	£ 116,286.92	<u>£ 178,985.74</u>
2016-17 approved b/f for paying in 2017/18	£ 413.66	£ 6,084.00	£ 3,110.00	£ -	£ 22,474.54	£ 32,082.20
Amount budget available for schemes 2017/18	£ 14,938.77	£ 22,995.31	£ 15,157.08	£ -	£ 93,812.38	<u>£ 146,903.54</u>

Reference number	2016/17 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total	Priority key
MT14	Moortown Corner Feasibility study	£ -	£ 2,000.00	£ -	£ -	£ -	£ 2,000.00	1
INE.15.15.LG	Men In Sheds Chapeltown	£ -	£ -	£ -	£ -	£ 720.00	£ 720.00	5
INE.15.34.LG	Moortown Community Garden	£ -	£ 354.00	£ -	£ -	£ -	£ 354.00	1
INE.16.02.LG.a	Skip for Gledhow Valley Allotments	£ 139.16	£ -	£ -	£ -	£ -	£ 139.16	1
INE.16.02.LG.q	Movember Project	£ 60.00	£ -	£ -	£ -	£ -	£ 60.00	1
INE.16.02.LG.t	Meanwood Park - Picnic Area improvements	£ -	£ 3,680.00	£ -	£ -	£ -	£ 3,680.00	1
INE.16.02.LG.w	RJC Dance prints	£ 164.50	£ -	£ -	£ -	£ -	£ 164.50	1
INE.16.02.LG.bb	StreetDoctors Sessions	£ 50.00	£ 50.00	£ -	£ -	£ -	£ 100.00	1
INE.16.02.LG.cc	Speed Indication Display Camera	£ -	£ -	£ 3,110.00	£ -	£ -	£ 3,110.00	1
INE.16.03.LG.c	INE Community Committee Room Booking - Polish Centre - 7th March	£ -	£ -	£ -	£ -	£ 100.00	£ 100.00	1
INE.16.03.LG.S	ESOL Graduation Goodie Bags	£ -	£ -	£ -	£ -	£ 12.45	£ 12.45	1
INE.16.05.LG	Community Voices	£ -	£ -	£ -	£ -	£ 3,000.00	£ 3,000.00	6
INE.16.06.LG	English for Integration	£ -	£ -	£ -	£ -	£ 1,811.89	£ 1,811.89	1
INE.16.09.LG	Building capacity and developing skills	£ -	£ -	£ -	£ -	£ 785.00	£ 785.00	5
INE.16.12.LG	Gateway @ Chapeltown	£ -	£ -	£ -	£ -	£ 4,325.20	£ 4,325.20	4
INE.16.13.LG	Money and Benefit Buddies	£ -	£ -	£ -	£ -	£ 1,473.00	£ 1,473.00	1
INE.16.14.LG	Community Participation & Learning Programme	£ -	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	1
INE.16.16.LG	Family Solutions	£ -	£ -	£ -	£ -	£ 2,525.00	£ 2,525.00	1
INE.16.17.LG	Interact Community Partnership	£ -	£ -	£ -	£ -	£ 5,550.00	£ 5,550.00	2
INE.16.22.LG	Interact School Holiday Fun	£ -	£ -	£ -	£ -	£ 2,612.00	£ 2,612.00	2
	Total of schemes approved in 2016-17	£ 413.66	£ 6,084.00	£ 3,110.00	£ -	£ 22,474.54	£ 32,082.20	

[illegible]

Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£	15,352.43	£	29,079.31	£	18,267.08	£	-	£	87,466.14	<u>£</u>	<u>150,164.96</u>
Total Budget Available for projects 2017-18	£	15,352.43	£	29,079.31	£	18,267.08	£	-	£	116,286.92	<u>£</u>	<u>178,985.74</u>
Remaining Budget Unallocated	£	-	£	-	£	-	£	-	£	28,820.78	<u>£</u>	<u>28,820.78</u>
Youth Activity Fund											<u>£</u>	<u>45,347.02</u>

Key			
1	Supporting Communities and Tackling Poverty	£ 111,475.52	1
2	Being a Child Friendly City	£ 55,919.26	2
3	Dealing Effectively with the City's Waste	£ -	3
4	Promoting Sustainable and Inclusive Economic Growth	£ 19,825.20	4
5	Delivery of the Better Lives Programme	£ 5,292.00	5
6	Becoming a more Efficient and Enterprising Council	£ 3,000.00	6

£ 195,511.98

Appendix 1 - INE YAF Budget Summary

Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total
Balance Brought Forward from 2016-17	£ -	£ -	£ -	£ -	£ 6,614.71	£ 6,614.71
New Allocation for 2017-18	£ -	£ -	£ -	£ -	£ 39,790.00	£ 39,790.00
Total available (inc b/f bal) for schemes in 2017-18	£ -	£ -	£ -	£ -	£ 46,404.71	<u>£ 46,404.71</u>
Schemes approved 2016-17 to be delivered in 2017-18	£ -	£ -	£ -	£ -	£ 3,718.00	£ 3,718.00
Total Available for New Schemes 2017-18	£ -	£ -	£ -	£ -	£ 42,686.71	<u>£ 42,686.71</u>

Reference number	2016/17 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total
INE.15.14.YF	Streets to Society Phase 2	£ -	£ -	£ -	£ -	£ 142.00	£ 142.00
INE.16.11.YF	Kings and Queens	£ -	£ -	£ -	£ -	£ 876.00	£ 876.00
INE.16.17.YF	Meanwood Friday Night Club	£ -	£ -	£ -	£ -	£ 2,200.00	£ 2,200.00
INE.16.19.YF	Chapelton Community Activity Week	£ -	£ -	£ -	£ -	£ 500.00	£ 500.00
	Total of Schemes Approved brought forward 2016-17	£ -	£ -	£ -	£ -	£ 3,718.00	£ 3,718.00

Reference number	2017/18 Projects	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total
INE.17.01.YF	Pop-up Multi Sports Camp with Fun Swim	£ -	£ -	£ -	£ -	£ 6,075.00	£ 6,075.00
INE.17.02.YF	Environmental Summer Playscheme	£ -	£ -	£ -	£ -	£ 3,300.00	£ 3,300.00
INE.17.03.YF	Holiday Activity Camp 2017	£ -	£ -	£ -	£ -	£ 4,300.00	£ 4,300.00
INE.17.04.YF	NLMC Summer School	£ -	£ -	£ -	£ -	£ 777.50	£ 777.50
INE.17.05.YF	Leeds Cycle Clubs	£ -	£ -	£ -	£ -	£ 3,400.00	£ 3,400.00
INE.17.06.YF	Summer Holiday Club - All About me	£ -	£ -	£ -	£ -	£ 1,209.10	£ 1,209.10
INE.17.07.YF	Meanwood Olympics	£ -	£ -	£ -	£ -	£ 3,450.00	£ 3,450.00
INE.17.08.YF	Out of School Fun Activities	£ -	£ -	£ -	£ -	£ 7,995.00	£ 7,995.00
INE.17.09.YF	LS8 Circus Summer Camp	£ -	£ -	£ -	£ -	£ 3,522.42	£ 3,522.42
INE.17.10.YF	Hear Me See Me	£ -	£ -	£ -	£ -	£ 4,000.00	£ 4,000.00
INE.17.11.YF	Real Chance Sports Development Camp	£ -	£ -	£ -	£ -	£ 3,600.00	£ 3,600.00
	Total 2017/18 Projects	£ -	£ -	£ -	£ -	£ 41,629.02	£ 41,629.02

Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£	-	£	-	£	-	£	-	£ 45,347.02	<u>£ 45,347.02</u>
Total Budget Available for projects 2017-18	£	-	£	-	£	-	£	-	£ 46,404.71	<u>£ 46,404.71</u>
Remaining Budget Unallocated	£	-	£	-	£	-	£	-	£ 1,057.69	<u>£ 1,057.69</u>

POTS

INE.17.03.LG	Community Engagement	Payment Type	Actual Spend	Committed	Earmarked	Total	Remaining
INE.17.03.LG.a	Harehills Lane Baptist Church - 25th April Residents meeting - LM				£ 32.00	£ 32.00	£ -
INE.17.03.LG.b	Chapel Allerton Methodist Church - 27th April Residents Meeting - NP	MP 16/05/2017	£ 38.00			£ 38.00	£ -
						£ -	£ -
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£ 1,000.00			£ 38.00	£ -	£ 32.00	£ 70.00	£ 930.00

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Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North Community Committee – Chapel Allerton, Moortown, Roundhay wards

Report author: Neil Pentelow; Area Officer; Tel: 0113 336 7638

Date: 26 June 2017

to note

Community Committee Update Report

Purpose of report

1. This report provides an update on the work programme of Inner North East Community Committee, its recent successes and current challenges.

Main issues

2. Since the last Community Committee, work has progressed in a number of areas, including through the Committee's sub groups and local partnerships for Chapeltown and Meanwood, which are currently evolving into Neighbourhood Improvement Partnerships.

Sub Groups

3. The main issues discussed at the sub groups recently are set out here:-

Environmental Sub Group

4. The most recent Environmental Sub Group took place on 18th April 2017 and received updates from Parks and Countryside, Waste Management and the Locality Team. As part of the Parks & Countryside update, the Country Parks and Green Gateways initiative was presented to the sub group. The initiative aims to link up areas of countryside, parks and trails to form one big country park. There are currently two of these parks being developed in Leeds, West Leeds Country Park and North West Leeds Country Park. The North West Country Park encompasses part of the INE CC area in that it includes Sugarwell Hill and Meanwood Park. The initiative involves proposals for

leaflets and interpretation boards as well as a website. Funding is required to progress and Parks & Countryside are taking the proposals to all CC Environmental Sub Groups seeking in principle support. Updates were also received on the commencement of the grass cutting season. It was confirmed that as part of budget savings, grassed areas on arterial routes would be receiving fewer cuts in order to make savings on traffic management costs.

5. Waste Management provided an update on the commencement of garden waste collections with the service reporting high presentation but no major issues to report. An update was also provided in respect of ongoing discussions with crews to implement operational changes that will achieve £1.6m budget savings. The changes inevitably mean that up to 200,000 households in the city could see a change to their collection day, but the service will be writing to residents in June to communicate the changes.
6. An Environmental Service Level Agreement (ESLA) update was distributed. Further updates were also provided on the ongoing partnership work being undertaken by Localities and Waste Management to address issues on the Beckhill estate.

Wellbeing Advisory Group

7. The Wellbeing Advisory Group comprises one Member from each ward. Since the last committee meeting the group have met on three occasions considering applications for funding and making recommendations to the INE Community Committee. Recommendations on the applications considered were consulted with the Committee via email and then approved through the delegated decisions process. Details of the projects and funding are contained in the Wellbeing Report including applications that were declined.
8. Final funding decisions have been reached by the committee for the 2017 Youth Activity Fund Summer Activities. 12 activities have been funded totalling £43,428.52 and details are contained in the Wellbeing Report for the Committee's reference. There are a wide range of activities including 7 of the top 10 activities compiled from the recent INE Youth Summit and covering all INE wards. Funding agreements have been issued to successful applicants so that they can begin planning their provision. Promotion of activities will also be planned with providers to ensure that activities are widely advertised and participation is high. Monitoring inspections will also be scheduled for all activities and committee members will be invited to attend.

Neighbourhood Improvement

Chapeltown

9. Two events will be taking place in Chapeltown for The Great Get Together funded through the INE Community Committee. One will take place on Saturday 17th June at The Reginald Centre with a large feast and activities for the community. There will also

be a Great Iftar event on 18th June at the Islamic Centre to celebrate the end of the fast. Partners have been coming together to improve outcomes for young people in Chapeltown and actions are being developed from this to consider commissioning processes and accessing funding opportunities.

10. Options are being considered for the 50th Anniversary of Chapeltown Carnival in discussion with carnival organisers and partner organisations to try and ensure the event is safe and successful.
11. The Chapeltown neighbourhood watch group is looking into events across Chapeltown to help promote services around social isolation, keeping the area clean and working closely with WYP to tackle crime.

Meanwood

12. Team Beckhills hosted their first fun day on the estate organised by residents and Stainbeck Church Community outreach development enterprise and funded from the Chapel Allerton Ward Members Wellbeing pot. This was to celebrate work starting on the steps and pavements on the estate and promoted community cohesion and involvement. Team Beckhills continue to work on issues locally and are currently arranging a clean-up day with support from the Cleaner Neighbourhoods Team and Waste management. The group also took a deputation to full council to put a case forward to the capital budget for money to complete the whole estate in terms of environmental improvements.
13. Three of the seven estates featured in the 10 day Meanwood Festival celebration for the first time with street parties in the Stonegate, Farm Hill and Sugarwell estates. Residents enjoyed lots of fun and activities including a photo booth and then their picture could then be picked up for free at the Meanwood Festival Fun day.

Community Champions

14. Work is ongoing to develop the role of the Community Champions. A Community Champions meeting took place on 16th June 2017 to discuss working relationships, challenges and priorities and also for the INE CC Chair to discuss appointments for the coming year which will be agreed by the Community Committee at the June meeting.

Environment Champion – Cllr Hamilton

15. Details in relation to the work of the Environmental Champion are set out in paragraphs 4-7 above.

Community Safety Champion – Cllr Rafique

16. The local Neighbourhood Police Team has reported some good reductions in relation to Burglary Dwelling. HANOI offences (vehicle stolen with keys after breaking into the house) are still being reported but these have also reduced considerably from the period leading up to the New Year. There has also been a steady decline in 'Theft from Motor Vehicle' offences. Unfortunately most of these are opportunistic crimes where insecure vehicles and vehicles with items left on display have proved easy overnight pickings. PCSO'S are out on a daily basis trying to identify vulnerable vehicles and warning the owners before they become potential victims.
17. A major crackdown on the organised supply of heroin and cocaine in Leeds has seen 17 people arrested in a series of raids across the city. The operation, led by specialist officers from Leeds District Serious Organised Crime Unit and West Yorkshire Police Protective Service Crime, has seen warrants executed and searches conducted at 43 addresses in Harehills, Chapeltown, Seacroft, Gipton, Meanwood, Kirkstall, Woodhouse, Little London, Rothwell and Morley. A handgun, drugs, cash, vehicles and more than 60 mobile phones have been seized during searches. Of those arrested, a total of 13 have been charged with offences relating to the supply of Class A drugs.
18. In relation to the recent terrorist incidents and the increase in threat level to 'Critical' – Operation OPALWAY was instigated. This plan relates to the police providing High Visibility Reassurance at key/iconic locations across West Yorkshire. This involved both armed and unarmed officers across the county working 12hr shifts to increase visibility. Locally these included Roundhay Park and Chapel Allerton Hospital as well as places of worship for all faiths. Due to the sheer scale of the incidents West Yorkshire Police has also been supporting colleagues in Manchester with Mutual Aid Resources as the investigation continues. This is both on a general policing level involving local officers as well as specialist WYP resources. The threat level has since been reduced to 'Severe', but much work continues in the background. There has been no noticeable increase in tensions or Hate Crime in the local area.

Adult Social Care Champion – Cllr Macniven

19. The Chapeltown Neighbourhood Care Management team has now settled in its base at Tribeca House, co-located since January with the community matrons and district nurses from Leeds Community Health. This has helped cement and develop further the working relationships between social workers, OT's and health colleagues. The Meanwood Neighbourhood Care Management team has similarly been in its collocated base at Rutland Lodge with health colleagues for coming up to a year, with a celebratory team event for the staff taking place at the end of June.
20. The Chapeltown Team has been a Strengths Based Social Care innovation site since January. A local Talking Point is being established at the Reginald Centre to which people referred to Adult Social Care will be invited to come to a booked appointment to

discuss their concerns. Initially, one session a week will be held from late June onwards, with one of the key benefits being that staff can begin to get to know the other services based there and make best use of community resources. The Meanwood Team is also seeking to establish a Talking Point over the coming months but has yet to determine the best location.

Health and Wellbeing Champion – Cllr Taylor

21. During February-March 2017, local GPs and senior leaders across the Leeds health and care system attended each of the 10 Community Committees to engage local elected members and communities on the ongoing development of the Leeds Health and Care Plan. At Inner North East Community Committee this took the form of a workshop led by Nigel Gray (Chief Officer, NHS Leeds CCGs) alongside local GPs Dr Hasantha Jayasinghe (Chapelton Family Surgery) and Dr Jonathan Adams (St Martins Practice).
22. For Leeds to change its health and care outcomes, the city recognises the need to change not only services, but the conversation with the public. It is essential that as local communities and as a city there is a shared understanding of what changes need to occur and what each person's role is whether citizen, patient or professional.
23. The emerging Leeds Health and Care Plan will be discussed at the public Leeds Health and Wellbeing Board on 20 June 2017 to seek approval to progress a city-wide conversation. The city has identified four key programmes as our collective priority areas:
24.
 - **Prevention (“Living a healthy life to keep myself well”)** – Helping people stay well, keep active and feel good about themselves.
 - **Proactive Care & Self-Management (“Health and care services working with me in my community”)** – Providing help and support to people who are ill or at risk of becoming ill, or those who have ongoing conditions. The help will enable them to do as much as they can to look after themselves and manage their condition to remain healthy and independent while living normal lives at home with their loved ones.
 - **Optimising Secondary Care (“Hospital care only when I need it”)** – Reducing the length of time people stay in hospital so they can return to their homes and loved ones as soon as safe to do so.
 - **Urgent Care and Rapid Response (“I get rapid help when needed to allow me to return to managing my own health in a planned way”)** – Making sure people with an urgent health or care need are supported by the right professionals at the right time.
25. The full document describing the development of the emerging Leeds Health and Care Plan can be viewed at:
<http://democracy.leeds.gov.uk/documents/s162207/9a%20Leeds%20Health%20Care%20Plan%20Appx%20A.pdf>

and the summary Health and Wellbeing Board report can be viewed at:

<http://democracy.leeds.gov.uk/documents/s162206/9%20Leeds%20Health%20Care%20Plan.pdf>

Employment, Skills and Welfare Champion – Cllr Hussain

26. The East North East Employment and Skills Board last met on 23rd February 2017. At that meeting the Board received a briefing on the 'Work Routes' programme being delivered by Reed in Partnership across Leeds and Bradford. Work Routes helps unemployed people find and sustain employment, improving their skills and employability and creating a personal plan. Regular 1-1 personal guidance is available as well as group training, financial support and exclusive local job vacancies.
27. In terms of ESOL, the Board noted that successful 'graduation' events had taken place at The Reginald Centre and further similar events were being planned to celebrate local progress with ESOL. The Board also received updates against its priorities and established the following priorities for 2017/18 – 1) improving digital capacity, 2) improve the engagement of residents to connect to local provision, 3) improve business engagement, 4) availability of ESOL programmes and 5) support ESA claimants.
28. Stronger links are now being established between the East Leeds Employment Support Network and the Board to ensure local employment support providers are able to influence the Board's priorities and any persistent local issues can be escalated to the Board. The Network has recently been extended to include the priority neighbourhoods of Chapeltown and Meanwood. The East Leeds Network has agreed to focus on one or two priorities at each meeting, so that in depth discussions can take place and local views can be fed into the Board. The Network's recent meeting focused on improving digital capacity and improving the engagement of residents to connect to local provision. In terms of digital capacity, the group received presentations from the Council's Digital Engagement Librarian and also on the Get Technology Together project. Partners are currently looking at how to build on these initiatives to benefit local residents in Inner East and Inner North East Leeds. Under the umbrella of the Board, partners are now working together to deliver 'Learning Market' events in early September to help engage local people to adult learning provision at The Reginald Centre and Compton Centre. In addition, Employment and Skills colleagues are working with the Chapeltown and Meanwood Area Officer to look at learning activities at Stainbeck Church in Meanwood.
29. The next meeting of the Board is currently being re-arranged for late June / early July 2017.

Children's and Young People's Champion – Cllr Tunnicliffe

30. Following the successful INE Youth Summit in January 2017, the results of the engagement with the area's young people has been used to shape YAF allocation for the 2017 Summer Activities funding round. Members of the Wellbeing Advisory Group

with the inclusion of the Children and Young People's Champion and INE CC Chair have considered the applications received and made recommendations to the wider committee for approval. 12 activities have been approved spanning the Inner North East area and covering 7 of the 'Top 10' activity types that was collated from the Youth Summit engagement. These include multi-sports, adventurous activities, making music, making movies, drama, play scheme and dance.

31. All the successful providers have been informed and Funding Agreements have been issued. As detailed in paragraph 9 of this report, Communities Team officers will now be working closely with the groups to ensure that activities are widely promoted and inspections will be planned in with committee members and the INE Children and Young People's Champion. In addition, the Voice and Influence team have created a 'You Said, We Did' document, with some of the information from the Youth Summit engagement and how the INE CC has used it to shape funding allocation for 2017. This document has been sent to all the providers who took part in the Youth Summit so that they can share it with their young people.

Community Events

32. Beckhill Fun Day

With the support of CODE and funding from the Chapel Allerton War Members Wellbeing pot, residents from the Beckhills estate organised a community fun day to promote community cohesion and involvement. The fun day took place at Stainbeck Church on 6th April from 2:30pm to 4:30pm and Chapel Allerton Ward Members and over 100 local residents attended. Food and drink was served and a DJ hosted. There were lots of fun activities including a craft street sign competition, face painting and football. In view of the ongoing regeneration work on the estate, Oliver Priestly, Highway Projects Manager, attended to speak to residents and on-site contractors joined in with the event.

33. Meanwood Festival & Street Parties

Another successful Meanwood Festival took place over 10 days leading up to the culmination on Spring Bank Holiday Monday with the Meanwood Fun Day. As detailed in paragraph 14, this year efforts were made to link in the priority neighbourhoods to the festival with street parties organised in the Stonegate, Farm Hill and Sugarwell estates. Both the main festival and street parties were supported with Wellbeing funding from the Inner North East Community Committee.

34. Great Get Together (GGT) Events

The Inner North East Community Committee agreed to set aside £1,500 of Area-wide Wellbeing funding to support the Great Get Together (GGT), a national initiative to promote community cohesion in memory of Jo Cox. At the time of writing this report, numerous events are planned across the Inner North East area, ranging from smaller street parties to larger events like the one planned at The Reginald Centre and the Big Iftar which will be taking place at the Islamic Centre. Feedback from the events

happening over the weekend of 17/18th June 2017 will be provided to the Committee at the meeting in September.

Communications & Social Media

35. The Communities Team ENE have continued to use the Inner North East Community Committee Facebook page to promote the work of the committee as well as advertising community events and local opportunities. At the time of writing, the Inner North East Community Committee Facebook page had been “liked” by 458 people, an increase from 422 at the time of the last Community Committee in March 2017. Page Views, Page Likes, Reach and Post Engagements are all up from the previous period. Facebook pages continue to be an important communications tool between the council and local residents, and work is ongoing as to how this resource can be further utilised.

Challenges and Opportunities

36. Following the workshop and associated report at the INE CC meeting in September 2016, the draft Leeds Culture Strategy 2017-30 is now out for public consultation. The draft strategy document can be found at <http://leedsculturestrategy.co.uk/> and the ENE Communities Team have helped to promote the consultation through social media and partners.

37. Appendix 1 contains information and updates on the recent INE Community Committee workshop discussions.

Conclusion

38. The report outlines a wide range activities being undertaken by the Community Committee.

Recommendations

39. That members note the contents of the report and make comment where appropriate.

Appendix 1 - Inner North East Community Committee Thematic Action Tracker									
Date/Theme	Community Committee (ward/ neighbourhood)	Best City	Theme	Goals	Key Actions	Services/ Lead officer	Progress Against Action	Impact/ what difference made	RAG Rating
29/06/2015	INE Wards	Dealing effectively with the cities waste/	Environment	Local citizens and partners able to influence SLA	Hold a workshop to gather local intelligence and feedback to help populate the ENE Locality Action Services "Plans on a Page" for each ward	John Woolmer	Environmental SLA adopted by INE CC for 2016/17. Further development delegated to the INE Env Sub Grp	Better targetting of resources and understanding of constraints.	Green
21/09/2015	INE Wards	Domestic violence breakthrough project	Domestic violence	Local citizens to shape how local services can be improved	To draw up and shape a local action plan to raise awareness of the key messages around domestic violence during the 16 days of action and on an ongoing basis.	Bev Yearwood/communities team	1) Nine displays around DV to be created an in situ in libraries, community hubs and third sector venues. 2) Four walk to take place across the city with elected members, partners ,third sector organisations to raise awareness of DV & abuse. Planned for 25th November, walk from Reginald centre to Crompton will involve talks by community champions, tying white ribbons around tree, songs from Harehills Primary school. 3) Quotes and press releases written, awaiting sign off from communications .	Awareness raised of DV , associated issues, and support services.	Green
21/08/2015	INE Wards	Domestic violence breakthrough project	Domestic violence	Local organisation s to run activities funded around domestic violence during the 16 days of action.	Design poster and promote to all third sector networks	Lee Griffiths	Poster and funding promoted via mailing list. No applications were received, this was followed up with specific contact to partners which resulted with one application being received for the value of £200 for the Chapel Allerton Ward. This is now with members for consideration.	Full impact will not be known until after the activity has taken place.	Green
7/12/15	INE Wards	Communities	Community Hubs	Thorough a workshop, local citizens to inform and shape the services being delivered at The Reginald Centre and the use of the building for the benefit of the community	The INE CC, ENE Communities Team, Community Hubs, partners and the community to work towards the community priorities. identified in the workshop detailed here.	Nick Hart	Excellent progress made on the list of priorities from the workshop with the following already in place: Community Café/Fitness classes/Youth activities/Food vouchers/Meeting space availability/Evening opening/Universal Credit signposting/More integrated working between floors/Employment & Skills services/Better communications and promotion of services/Partnership working with CAB/Legal services & Legal Buddies/Housing Options Surgeries/Festivals & special events/Food/More flexible opening/Notice boards/ESOL classes/Migrant Access Point/CCTV	Increased use of the building. Community confidence improved in the building and more acceptance of the centre as a community space rather than just an official building. Improved access to services for the community.	Green
20/06/16	INE Wards	Health & Wellbeing	Promoting Young People's Physical Activity	To raise awareness around physical inactivity amongst young people, the consequences of this and to encourage conversaitions about what can be done to improve participation in physical activity among young people.	To host a workshop session led by colleagues from Public Health and Sports and Active Lifestyles to present a picture of physical inactivity in Inner North East and to raise awareness of some of the activities and schemes currently offered by the council and partners. The workshop is also an opportunity for conversations between service leads and members of the public at the community committee. Look to identify opportunities for initiatives that promote physical activity in young people such as 'Play Streets'. Use funding to support local groups who are providing activities for young people through both YAF and Wellbeing.	Jan Burkhardt / Jason Minot	Much of the actions from this goal were completed as part of the workshop session. However, Ward Councillors and Communities Team officers will continue to look for opportunities to promote Physical Activity for young people in INE.	To raise awareness and promote discussion around inactivity amongst young people.	Amber
19/09/16	INE Wards	For Culture	Leeds Cultural Strategy	To help shape Leeds Cultural Strategy through consultation with local people and organisations	Workshop discussions around "what is culture" and "where does culture take place in your community" to feed into the overall culture strategy	Leanne Buchan and Sarah Priestley	Notes from the workshop table discussions have been passed to the lead officers who will incorporate them into the overall consultation which will eventually shape the strategy. Links were made between local contacts that were interested and officers so that further consultation could take place.	The vision for the new cultural strategy is for it to have a local focus, instead of it just focussing on the city centre. The localised workshops will ensure that the local interpretation of culture is built into the strategy. On 16th December 2016 Department for Culture Media and Sport announced that the European Capital of Culture competition will go ahead despite continuing Brexit negotiations. The news came two weeks after the Leeds 2023 brand was launched with the more than 150 arts, culture, business, education and media organisations backing the bid. Follow the journey on twitter @Leeds_2023, Instagram @Leeds2023 and Facebook at www.facebook.com/2023Leeds Culture Strategy The draft Leeds Culture Strategy 2017-30 is now out for public consultation. The draft strategy document can be found at http://leedsculturestrategy.co.uk/ and the ENE Communities Team have helped to promote the consultation through social media and partners.	Green
05/12/16	INE Wards	Communities	Community Safety	Local citizens to shape the priorities in terms of Community Safety in the INE area	Work with partners such as WYP & LASBT to sustain quality communication with the community, to promote good news/results and bolster community confidence.	Neil Pentelow Sgt Dave Morgan Sgt Ian Micklethwaite	Notes from the workshop table discussions collated and shared with WYP. Bid submitted to the Safer Communities Fund for Action Days in Chapeltown.	Increased community reassurance and confidence. Reduction in incidents and increase in arrests/prosecutions.	Amber
07/03/17	INE Wards	Health & Wellbeing	The Leeds Health & Care Plan	Local citizens to shape how services can be delivered in communities to relieve pressure on frontline health services such as A&E, hospitals, GPs etc. Feeding in to the draft Leeds Plan as part of the West Yorkshire Sustainability & Transformation Plan (STP)	1. What do you think are the three key priorities that would help reduce the Health and Wellbeing Gap? 2. Working with citizens is key to addressing the gaps. How do you think we can ensure that this is meaningful, open and honest? 3. How would you like your Community Committee area to be part of the conversation as the Leeds Health & Care Plan develops?	Nigel Gray Tony Cook	Workshop took place as table discussions with three tables made up of residents, health professionals, stakeholders, elected members and council officers. Feedback provided back to the Health Partnerships Team. Potential scope for a follow-up session to explore issue further.	The city has identified four key programmes as our collective priority areas: • Prevention ("Living a healthy life to keep myself well") – Helping people stay well, keep active and feel good about themselves. • Proactive Care & Self-Management ("Health and care services working with me in my community") – Providing help and support to people who are ill or at risk of becoming ill, or those who have ongoing conditions. The help will enable them to do as much as they can to look after themselves and manage their condition to remain healthy and independent while living normal lives at home with their loved ones. • Optimising Secondary Care ("Hospital care only when I need it") – Reducing the length of time people stay in hospital so they can return to their homes and loved ones as soon as safe to do so. • Urgent Care and Rapid Response ("I get rapid help when needed to allow me to return to managing my own health in a planned way") – Making sure people with an urgent health or care need are supported by the right professionals at the right time. Following approval from Leeds Health and Wellbeing Board, Leeds will embark on a city-wide conversation about the future of the health and care. Local communities are crucial to help make these changes. As part of the city-wide conversations each of the Community Committees will be engaged on how best to continue the local conversations began earlier this year and further improve the Leeds Health and Care Plan.	Amber

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Reginald Centre

The Reginald Centre is located on 263
Chapeltown Road, Leeds, LS7 3EX
353 views

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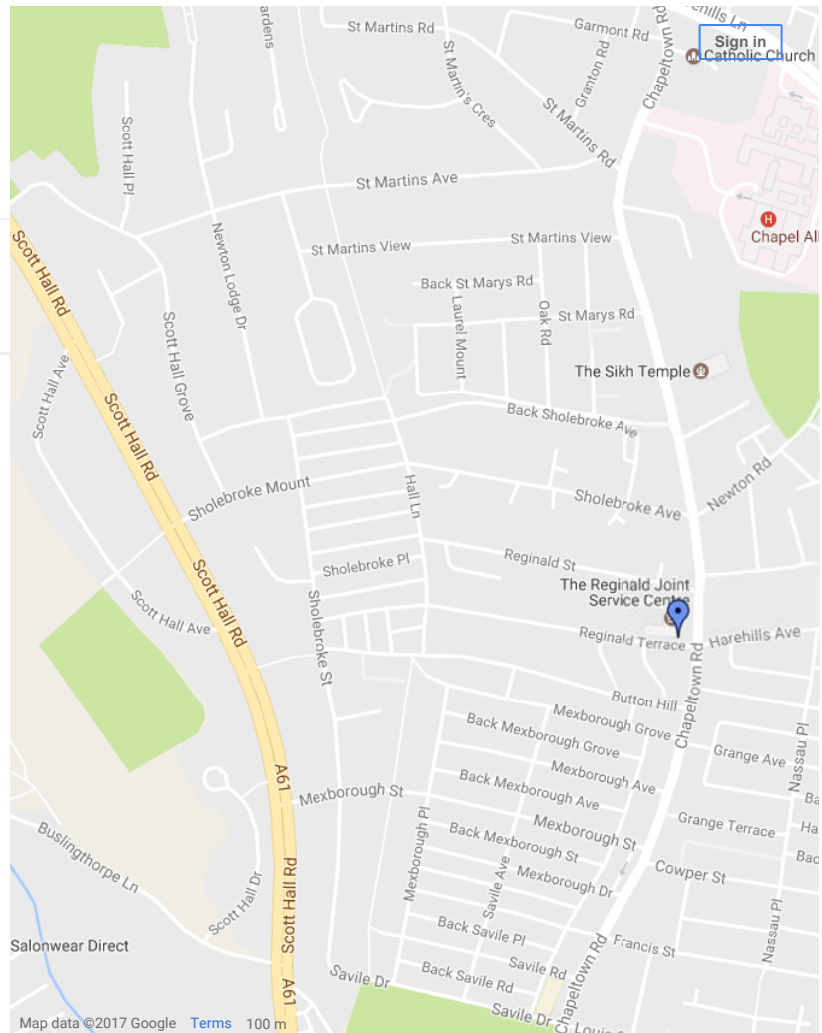
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Reginald Centre



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